

Privacy of your data in petitions

Our Petitions service provides you with the opportunity to start and sign petitions on issues relating to:

- a) our responsibilities/functions; and/or
- b) an improvement in the economic, social or environmental well-being of the Borough to which any of our partners could contribute

We respect your right to privacy and manage your personal data in line with our responsibilities under the United Kingdom General Data Protection Regulation (UK GDPR) and Data Protection Act 2018 (DPA 2018). This privacy notice provides the information required by the UK GDPR about the personal data that we collect from you and how we may use your information.

In this notice, references to 'us', 'our' or 'we' are to the London Borough of Bromley; and to 'you' or 'your' are to an individual whose personal data we process.

Everything that we do with your personal data – for example, collecting, storing, using, sharing or deleting it – is referred to as “processing”.

This notice should be read in conjunction with the overarching [corporate privacy notice](#)

1. About us

The London Borough of Bromley is the Controller of any personal data processed as described in this Privacy Notice.

2. Lawful bases

Our lawful bases for processing your personal information are:

- UK GDPR Article 6(1)(c) - necessary for compliance with legal obligation to which we are subject
- UK GDPR Article 6(1)(e) and section 8(c) Data Protection Act 2018 - necessary for the performance of a task in the public interest or in the exercise of official authority vested in us,

pursuant to the Local Democracy, Economic Development and Construction Act 2009.

3. The personal data we process

When you contact us, visit us, access or use our services either online, by post, in person or by other means, we may collect, store and use your personal data.

The personal data we collect from people who start and sign petitions will include:

- name, address, telephone number(s), email address
- signature
- subject matter of petition
- the IP address used when starting or signing a petition
- equalities monitoring
- general correspondence between you and us on matters related to your petition

4. Use of your data

We use this information to:

- make sure that people only sign a petition once
- check that you are eligible to sign a petition
- contact you about petitions you start
- update you at each stage of the consideration of your petition

5. Data sharing

In order to respond to your petition, your information will be shared with the relevant service department and where applicable, our partner(s).

We will not sell or rent your data to third parties or share your data with third parties for marketing purposes.

We may share your personal information if we're required to do so by law - for example, by court order, or to prevent fraud or other crime.

Your name, signature, email, postal address and/or phone number(s) will not be publicly disclosed. Petitions relating to planning applications are handled by a separate process and are published to our Planning Portal.

6. Retention period

We keep your personal information for two years.

All information will be held securely and disposed of confidentially.

7. Anonymisation

Your personal information may be converted ('anonymised') into statistical or aggregated data in such a way that ensures that you cannot be identified from it. Aggregated data cannot, by definition, be linked back to you as an individual and may be used to conduct research and analysis, including the preparation of statistics for use in our reports such as showing the number of complaints we receive and/or equalities monitoring, but not in a form which identifies anyone.

8. Your rights

Personal data associated with the signing of an e-petition can only be erased by removing the signature from the petition, in cases where a petition has been signed by mistake or where the requester no longer supports the request of the petition. This is to ensure that validity and accuracy of the total number of signatures on each petition. You can request the removal of your signature from a petition for these reasons by contacting committeeservices@bromley.gov.uk

Please refer to our Corporate Privacy Notice for further details of how we process your personal information and for details on your additional rights.